

GDPR

24/05/2018

Dear all,

The General Data Protection Regulations (GDPR) come into force tomorrow.

You will no doubt have heard much about the new regulations and received emails seeking consent to remain on distribution lists. GDPR was introduced to address increasing amounts of sales and marketing and selling of personal data.

GDPR applies to any person identifiable information, so this is name, address, date of birth, photos, videos, ethnicity, medical details etc. The new regulations are intended to give people more rights over the data people hold about them, in the case of children under the age of 14 this right is conveyed to the parents/guardians.

An assessment has established that it is a '**Legitimate Interest**' that we are able to collect and retain the data we hold about our members.

With so much confusion I recently saw some very clear advice if you are worried so share it here –

Tell the data owner (the parent) what you will do with the data, who it will be shared with, how it will be stored and when it will be deleted. Then don't sell it or share it without good sensible reason.

Every organisation has a responsibility as Data Controllers and Data Processors, this means each group and district are responsible for their own compliance. With so much to achieve it has been impossible to have everything by tomorrow, the Information Commissioner is fully aware of this and if organisations have a plan to achieve full compliance they will be satisfied. As a county we have established a working group who have developed a checklist and are currently developing Privacy Policies, Cookie Policies, Data Retention Policies, Bring Your Own Device Policies and other guidance which can be adapted locally, these will be made available in the coming weeks on the County web site: www.westlancsscouts.org.uk/gdpr and through the Facebook Support Group: www.facebook.com/groups/WLSGDPR/

The county are also in the process of introducing Office 365 to all county appointment holders to enable better management of our data through email, information sharing on OneDrive and the use of SharePoint for sharing files wider. We have made this available to districts too. We would encourage groups to consider similar shared drives to enable data sharing rather than emailing personal data. We would also encourage the use of Online Scout Manager for managing and sharing (when appropriate) youth data.



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The legislation is currently unclear in many areas and untested, so whereas we wish to ensure our members receive any information which is appropriate to their role we do not wish to accidentally breach the marketing restrictions of GDPR. For this reason, we have been asking your consent to continue to receive West Lancs +.

From June 1st we will be sending a **new newsletter** to all our current members on Compass (please take this opportunity to ensure your Compass records are correct) on or around the first Tuesday of every month, this will include announcements, updates and notification of section events etc.

We will also issue a new West Lancs + to those who have specifically given consent to receive this update, this will include a wider breadth of opportunities including from partner organisations which directly support our programme. If you wish to continue receiving this please opt-in, links to give consent and our privacy policy will be attached on every newsletter.

Join or update your preferences here: <http://eepurl.com/IWxjH>

The GDPR legislation applies to digital data and paper records in an organised structure. Please ensure all paper records are kept securely (this can be in your back pack whilst out) and please ensure all laptops, phones, mobile devices and memory sticks containing personal data are encrypted/password protected with immediate effect.

Finally, **don't panic**, this is all common sense and as long as you follow these simple guidelines will create no more work than we should already be doing. Protecting our young people from harm is a priority and this is one way we are protecting our members.

The important thing is that we continue to provide our members with Skills for Life by having fun!

Thank you for your cooperation on this matter and do look out for further support material

Yours sincerely,

Steve

Steve Morton
County Commisisoner